STANDING ORDER MANDATE

INSTRUCTION TO (insert name of your bank and branch)

BANK _____ **BRANCH** _____

PLEASE TICK RELEVANT BOX

☐ NEW INSTRUCTION

☐ PLEASE AMEND PREVIOUS STANDING ORDER QUOTING REFERENCE/BENEFICIARY DETAILS

ACCOUNT TO BE DEBITED

SORT CODE _____ ACCOUNT NUMBER _____

ACCOUNT NAME _____

BENEFICIARY DETAILS

BANK **BARCLAYS** SORT CODE **2 0 8 1 2 0**

BRANCH **STAMFORD** ACCOUNT NUMBER **2 0 5 5 9 2 4 5**

BENEFICIARY NAME

S H O E S T R I N G

REFERENCE **(Please insert your name followed by your initials (e.g., SMITH J)**

PAYMENT DETAILS

AMOUNT OF FIRST PAYMENT £ _____ DATE OF FIRST PAYMENT _____

AMOUNT OF USUAL PAYMENT £ _____

AMOUNT OF USUAL PAYMENT IN WORDS _____

WHEN PAID **ANNUALLY** DATE OF USUAL PAYMENT **01 07**

COMPLETE EITHER:

AMOUNT OF LAST PAYMENT £ _____ AND DATE OF LAST LAST PAYMENT _____

OR:

PLEASE CONTINUE PAYMENTS UNTIL FURTHER NOTICE **YES** YES

CUSTOMER SIGNATURE (S) _____ DATE _____

CUSTOMER CONTACT TELEPHONE NUMBER _____

PLEASE COMPLETE THIS FORM AND PASS IT TO YOUR OWN BANK OR BUILDING SOCIETY. ALL SECTIONS MUST BE COMPLETED FOR THE STANDING ORDER TO BE PROCESSED.